



**TERRE HAUTE TORPEDOES  
BOARD OF DIRECTORS MEETING**

Meeting Minutes

May 13, 2019

**I. CALL TO ORDER**

The May Board Meeting was called to order at 6:51 P.M. at the Vigo County Aquatics Center by THT President Lisa Moore.

**II. MEMBER INTRODUCTIONS**

Executive Members: President Lisa Moore and Treasurer Alyson O'Rourke

Members: Meet Director Edie Myers, Sponsorship Chair Dr. Bridget Roberts-Pittman, and Secretary Jessica Jackson

Members-at-Large: Heather Elizabeth-Meadors, Adam Demchak, and Timothy Chow

THT Head Coach: Dave Breiding

Guest(s): n/a

Absent: Vice President Ken Coleman

**III. MAY CONSENT AGENDA & REPORTS**

The following items were presented prior to the meeting:

- April 2019 Meeting Minutes
- May 2019 Consent Agenda
- May 2019 Board President's Report
- May 2019 Vice President's Report
- May 2019 Treasurer's Report
- May 2019 Meet Director's Report
- May 2019 Sponsorship Report

A motion was made by Roberts-Pittman to accept the May Consent Agenda. Chow seconded the motion. A voice vote was taken, and the May Consent Agenda was approved and accepted unanimously.

A motion was made by Roberts-Pittman to accept the April 2019 Meeting Minutes as presented. Demchak seconded the motion. A voice vote was taken, and the April 2019 Meeting Minutes were approved and accepted unanimously.

### **President's Report-Lisa Moore**

- THT had a great showing at the Pike Invitational-new cuts and best times with high point winners:

Tyler Lauritzen	Luke Parsons
Claire Parson	Skyler Revere
- New Parent Orientation went well with over twenty families in attendance
- Chow will now be the senior liaison and Moore will represent the gold swimmers
- Head coach evaluation link will be emailed out soon to board members
- 2019-2020 THT Board elections will be in September with applications due in August
- End of season picnic will be Friday, August 9 from 6-7:30 P.M. at Voorhees Park

### **Vice President's Report-Ken Coleman**

- THT Summer Steam has five out of seven chairs confirmed. Sherry Stefanik is unable to commit as the Deck Marshal Chair currently.
- Currently working with Myers to find an Awards Chair; Ashley Ingle per O'Rourke
- Sent out emails for families to encourage signing up for the meet and reminder for the required four work sessions

### **Treasurer's Report-Alyson O'Rourke**

- Treasurer Tuesday is from 6-7:15 P.M. in the Wet Room
- Need to determine if QuickBooks communicates with First and TeamUnify
- Need to determine cash flow if possible
- Paid VCSC \$48,000.00 for two years' worth of Aquatic Center rental fees
- A list of all past due accounts will be presented to the board at the June 2019 board meeting. Board needs to determine if these need to be sent to collections or not.
- THT vehicle decals will be available from O'Rourke during Treasurer Tuesdays (2/\$15 or \$8/ea.)

### **Meet Director's Report-Edie Myers**

- Summer Steam
  - Four work sessions will be required per swimmer(s) family. There are 271 volunteer openings and only 83 families not including officials.
  - At this time, only Sullivan (27 athletes, one master) and THT are signed up
  - No deck entry for master swimmers
  - Master swimmers MUST register for event through Club Assist link
  - Mike Williams is accepting pre-sale order for event shirts
  - Suspended family concern-Breiding and O'Rourke will handle
- SC Divisional bid submitted to host in March 2020
- Summer Cuts Bonanza to be sanctioned
- Halloween Splash bid submitted and approved for October 25-27, 2019
- Arctic Blast bid submitted and approved for February 7-9, 2020
- February 2020 will be extremely busy for the Aquatic Center

## **Fundraising/Sponsorship Report-Lisa Moore on behalf of Dr. Bridget Roberts-Pittman**

- Summer Steam
  - Roberts-Pittman will investigate food truck/vendor contract(s)
  - Van-Go will donate to heat winners
  - Honey Hill Beestro is not available
  - Edibles is \$6/serving-should we switch to Van-Go for hospitality food?
  - La Quinta has a block of rooms (50) on hold for THT for \$154/night
- Welcome Hardwood Renovations, a new THT \$500 sponsor
- Swim-a-Thon (August 17, 2019)
  - What will we do with the money made?
  - Roberts-Pittman will contact Sugar Creek Swim Club and report back to the board via email
  - Tax deductible donation
  - 5% of pledge total goes to Indiana Swimming

## **Coach's Report-THT Head Coach Dave Breiding**

- New Coaches
  - Jordan
  - Makenzie
  - Nathan
- Torpedo Tuesday at Holiday World (June 18, 2019)
  - Joel Lauritzen is taking the lead on planning
  - Tickets are discounted at \$39/ea.; price may go up for food buffet
- Pike Invitational Recap
  - 24/26 swimmers had best swims
  - Several divisional and state cuts

## **IV. OLD BUSINESS**

- We need more tote bags for the approximately 3,000 kindergarteners; Dentistry Just for Kids and Orthodontics sponsored the previous bags
- Is it more beneficial to switch to digital heat sheets (via Meet Mobile or pdf on Team Unify)?
- Contracts with suit and team apparel vendors need evaluated
- In discussion with ISU Head Swim Coach Josh Christensen to help coach (12-16 hours/week) in the summer after the spring semester is over. About 3-4 ISU swimmers are expected to practice the VCSC Aquatic Center during the Long Course Season. Breiding will follow-up with O'Rourke on possible arrangement-potentially different than arrangement with assistant coaches.
- Evan Austin and Robert Griswold are two of the world's best Paralympians/swimmers are currently training in Terre Haute. Need ideas on how to publicize this news with the community.
- Greencastle Meet on June 22-23, 2019 will be one session only. There will be no mile swim like normal on Friday the 21<sup>st</sup>.

- Breiding will touch base with Ross Elliott and Cuthbertson about keeping the diving schedule on the THT website as there appears to be a glitch that removes it once it has been posted
- Free Adult Swim Lessons were hosted by THT and had 15 attendees
- THT received praise from out of state swim family
- Board is interested in receiving detailed financial reports like those in the past (transactions, spending vs. budget comparison, etc.)

## V. NEW BUSINESS

- Meet Director incentive discussion moved to June 2019 board meeting
- Safe Sport Representative
  - Meadors stated she has talked with Gina Hancewicz who is interested in position; an incentive of a 25% discount for two swimmers and one free master is to be offered
  - Moore feels the Safe Sport Representative should become a board member although not a must
  - Roberts-Pittman motioned for the Safe Sport Representative to receive the same benefits of an At-Large board member and the position to be offered to Gina Hancewicz. Meadors seconded the motion. A voice vote was taken and unanimously passed.
  - Safe Sport Representative incentives will take effect starting June 2019.
- 2019/2020 THT Board Member elections
  - Discus succession planning
  - Election board to be comprised of one board member, one coach, and one non-board member parent
  - Applications are due in August, then a ten-day assessment period with a September election
  - 2019-2020 THT Board will begin in October of 2019 comprised of seven to nine members as required per THT By-Laws

## VI. ADJOURNMENT

Mark your calendar (events without a city/state will be at the VCSC Aquatic Center):

May 15, 2019	Officials Clinic
May 16-19, 2019	TYR Pro Series Meet (Bloomington, IN.)
June 7-9, 2019	Swim Meet: Summer Steam
June 10, 2018	Board Meeting
June 18, 2019	Torpedo Tuesday at Holiday World (Santa Claus, IN.)
June 22-23, 2019	Swim Meet: PCST Paddle in the Park (Greencastle, IN.)

June 25, 2019	Indiana Open Water State Meet (Indianapolis, IN.)
June 29, 2019	Swim Meet: Summer Cuts Bonanza
July 8, 2019	Board Meeting
July 12-14, 2019	Swim Meet: SEY Summer Splash (Seymour, IN.)
July 18-21, 2019	Swim Meet: IN Senior State Meet (Indianapolis, IN.)
July 26, 2019	IN Age Group State (Indianapolis, IN.)
August 9, 2019	End of Season Picnic & Awards
August 12, 2019	Board Meeting
August 17, 2019	Swim-A-Thon
September 9, 2019	Board Meeting

The next meeting of the Terre Haute Torpedoes Board of Directors will be at the Vigo County Aquatics Center on June 10, 2019 at 6:10 P.M. With no further business, President Moore adjourned the meeting at 8:19 P.M.

Respectfully submitted,

Jessica Jackson  
Secretary, Terre Haute Torpedoes