



Terre Haute Torpedoes  
Meeting of the Board of Directors  
Meeting Minutes  
February 15, 2022

**I. CALL TO ORDER**

The February Board meeting was called to order at 6:18 PM at aquatic center by Edie Myers.

**II. MEMBER INTRODUCTIONS**

The Following members were in attendance:

Edie Myers (President)  
Jerrilynn Bayless (Vice President)  
Alyson O'Rourke (Treasurer)  
Mark Parsons (Secretary)  
Jessica Jackson (Meet Director)  
Emily Crapo (Sponsorship / Fundraising)  
Mike Williams (Executive Director)  
Coach Kellie Farnsworth

The Following members were absent:

Megan Watson (Member-at-large), Heather Meadors, Randy Jensen.

**III. FEBRUARY CONSENT AGENDA**

The following items were presented to the board prior to meeting:

- Secretary's report: January meeting minutes
- Finance committee report
- By-law review report
- Home meet committee report
- Safe sport report
- Head Coach report

- Fundraising Report

Jerrilynn made a motion to approve the January consent agenda. The motion was seconded by Jessica. A voice vote was taken and all were in favor.

A motion was made by to accept with the minutes from the December meeting. A voice vote was taken and all were in favor.

#### **IV. FINANCE COMMITTEE REPORT**

- Dashboard was provided.
- March dues was discussed. No age group coaches are working in March. (Some are teaching lessons).
- We need to start working on long course budget.

#### **V. BYLAW COMMITTEE REPORT**

- Bylaw review and re-organization is in progress.
- Things added are in red. Lisa helped with verbiage.
- Focus of next meeting or 2 is annual meeting voting and how board members are selected.
- We have no current policy on past due accounts.
- Other topics are hazing and anti-bullying. Also for high school swimmers.
- Next meeting is FEB 24.

#### **VI. HOME MEET COMMITTEE REPORT**

- Jessica will email her report out.
- Arctic Blast Survey results. Too many breaks during events. Coaches thought 5 minutes instead of 10. Too warm water. Hair in locker room drains. Didn't like cash only concessions. Liked PA announcer. Meet mobile wasn't working at the beginning but was fine after that. Maybe note on when they will be available on scan code sign.
- Jessica will finalize financial report from meet. Estimated profit
- Time trial coming up. No concessions. Possible Kroger gift card.
- Divisionals March 4 – 6.
- We could embroider shirts to give to officials to help get more officials here.
- Alternatively, we could give out clip boards.
- Summer Steam June 17 – 19. 7 other meets that weekend. Maybe switch to a different weekend but BASC can't do the next weekend. Should change because Special Olympics is 17 – 19. Edie is not available the next weekend. Discuss dates with Mike.
- The long and short of it the same weekend as age group state. 30 – 31 of July.
- For divisionals we need someone with experience with Colorado timer. Cynthia is not available.
- We have submitted for Halloween weekend for next Halloween Splash. Backup is weekend before.
- For divisionals we should have laminated signs for where teams are sitting.

- Bag tags for divisionals with order of events on the back.
- Divisionals will have no admission. Covid surcharge instead.
- Hospitality workers should not wear white shirts on deck.

#### **VII. SAFE SPORT REPORT**

- Megan absent. She is sending out some information.

#### **VIII. HEAD COACH REPORT**

- A pre-report was provided.
- No significant change in numbers.
- Hailee on moving groups. Suggested “move up Mondays”. First 5 minutes introduction. Welcome swim. 50 of favorite stroke. Like birthday swim. Highlight on social media. Coach could also highlight. Could be monthly or any Monday. We all agree.
- Question on deadline to commit to divisional or state. Exception deadline is Monday, Mar 7. Our club commit deadline is a little before just to create a buffer as to when the actual deadline is. The deadline is actually in the meet letter.
- Staffing. Casey getting stipend to do all social media posts. Let her know if you need anything to get posted.
- Still waiting on sanction for time trial. We applied several weeks ago. Indiana Swimming is swamped. It will get sanctioned. We will keep as a closed time trial. We are registered for Speedo. Senior state is not out yet.
- Time trial. Warm-up 8 to 8:45.
- Coach Kellie reported on lessons and orange and blue
  - New brochures (they need to be corrected). Jellyfish, Seahorses, Dolphins.
  - 4 sets each month in orange and blue. Assess and then move up as they are capable. Designed to onboard onto team each month. Cyclical practice cycle. Don't have to wait until next callouts.
  - Every VSCS class gets Torpedoes literature.
  - Signup for March in the next few days. We think based on email response that it will feel quickly.
  - We discussed when free swimmers can start. Probably April.
  - There is an instructor training schedule February 27.
  - Minimum age is 4 for swim lessons.
  - Dick's Sporting Goods has money available for youth sports. You have to apply. 7 – 14 day turnaround. Can get \$500 (if you are not financially able?). (\$10 registration fee).
  - Mike noted we also have scholarship money available from fundraising.

#### **IX. FUND RAISING REPORT**

- Emily Crapo will take over fund raising.
- Edie nominates Emily to take over fund raising. Jessica 2<sup>nd</sup>. Voice vote unanimous.
- Suggested to work parking at fair which could raise \$1700.
- We discussed fast food gift cards, hotels, convention and visitor's bureau, local sponsors, structured sponsorship.

- Can we get the donation button back on our webpage permanently?

#### **X. NEW BUSINESS**

- Orange and Blue group update
- Update on USA Swimming Registration for Board Members.
  - One has not registered.
- VSCS Rental agreement
  - Randy has signed. It should be approved in the next week.
- Additional New Business.
- Next Board Meeting on the 14th of March.

#### **XI ADJOURNMENT**

The next regular Terre Haute Torpedoes board meeting is scheduled for March 14 at 6:15 at the Vigo County Aquatic Center. With no further business, President Myers adjourned the meeting at 7:58 PM.

Respectfully submitted,

A handwritten signature in black ink that reads "Mark Parsons". The signature is written in a cursive, flowing style.

Mark Parsons  
Secretary, Terre Haute Torpedoes