## **Terre Haute Torpedoes**



## **Refund Policy**

The Terre Haute Torpedoes Swim Club has a "no refund" policy for dues, fees, or volunteer obligations. The management of the THT Swim Club finances is virtually impossible when there are refunds requested for missed weeks or when families do not notify the THT Swim Club of their departure from the club. The following are procedures that must be followed when a refund is unavoidable:

- 1. All club dues for the entire short course season or long course season are considered non- refundable unless they meet the criteria set forth in section 5.
- All meet fees are non-refundable. (THT must pay all meet fees in advance, which are non- refundable.)
  Once a swimmer has signed up for a meet, they incur the obligation to pay for the meet. All home meets follow this same policy.
- 3. The amount paid for USA Swimming Membership is also non-refundable as USA Swimming has a no refund policy.
- 4. Job Signup obligations are non-refundable. THT hosts several swim meets each year in order to bring competition to Terre Haute and to raise funds for our club. The meets help the club keep the coaching fees as low as possible. At the time of registration, the family of every THT member incurs an obligation to serve at all hosted meets. THT Families are required to work a designated number of sessions (usually 2 or 3, sometimes more) at all THT-hosted meets. This is part of the financial commitment for membership in the Torpedoes. It applies even if your child is not swimming in the meet. Failure to work the required number of sessions at a meet will result in a charge of \$100 per missed session. Charges are posted to member accounts the week after the home meet is hosted.
- 5. Credits/reimbursements will only be given when a written medical absence from a physician for 1 month or more of practice is to be presented in writing to the Club Treasurer, who will forward the request to the club's Board of Directors. The request will be voted on at the next board meeting. Board meetings are held monthly. Swimmers who have a physician verified extended injury or illness, requiring them to remain out of the pool for a minimum of 30 days are eligible for a reduction in training fees for the length of their injury/illness. Swimmers who present physician verified evidence of extended injury or illness may not train with the club until a written medical release from a physician is received. Fee reduction cannot exceed the season total for coaching fees (which excludes USA Swimming membership fee). Fee reduction begins with the receipt of physician's statement and is NOT retroactive. The swimmer may not train with the club and may not participate in meets for the duration of the extended injury or illness. This policy does not apply to swimmers who may still swim, but who cannot participate in dryland or those who may still participate in dryland, but may not swim.

6. All other credit/reimbursement requests (i.e.: resignations, moving out of town, etc.) are to be presented in writing to the Club Treasurer, who will forward the request to the club's Board of Directors. The request will be voted on at the next board meeting. Fee reduction cannot exceed the season total for coaching fees (which excludes USA Swimming membership fee). Reimbursement eligibility begins with receipt of the credit/reimbursement request by the Club Treasurer and is NOT retroactive. No refund will be given for any part of a month (for example, a request received in October is only eligible for consideration of dues from November forward).

The Club Treasurer can be reached by email at treasurer@terrehautetorpedoes.com