



Terre Haute Torpedoes  
Board of Directors Meeting Minutes  
September 9, 2025

**I. Call to Order**

Meeting called to order.

**II. Member Introductions**

Those in attendance were:

Sam Stewart (Head Coach)  
Ross Elliott (President)  
Jessica Halleck (Vice President / SafeSport)  
Alyson O'Rourke (Treasurer)  
Whitney Whistler (Meet Director)  
Rachel Jackson (At-Large)  
Megan Tarver (At-Large)  
Mike Williams (At-Large)

Members absent were:

Tracy McCreery (Fundraising)

**III. Consent Agenda**

Jessica motioned to accept the August Minutes and July Treasurer's dashboard. Mike seconded the motion and the motion passed.

**IV. Board Reports**

Head Coach Report:

- Sam provided a current count of active registrations for the Short Course season

Treasurer's Report:

- Alyson called for questions on her previously submitted Treasurer's report for August. There were no questions.

**V. Old Business**

Payroll

- Alyson is to email Walter Accounting to let them know we will try it for 6 months. Motion passes for this action.

Mission/Vision Statement

- The board resumed discussion around updating vision, mission, and motto statements for the club. The board reached a consensus on the following Mission Statement:  
***Providing quality, competitive swimming programming in a safe and healthy environment, geared towards developing championship-caliber athletes.***
- Whitney motioned to approve the statement, Mike seconded, and the motion passed.

BOD Election Updates

- An updated candidate list was shared with the board

Annual Meeting

- Sam needs to finish planning for annual meeting and is to send the Board the agenda for the meeting. Email will be sent to the membership asking them to bring a side dish (last names A-Q) or dessert (last names R-Z).

**VI. New Business**

Safe Sport Recognition Renewal – Policy Review

- Jessica presented policy documents requiring review for the upcoming Safe Sport Recognition renewal. The board agreed the policies were still relevant. Megan motioned to keep the existing policies as-is, Whitney seconded, and the motion passed.
- Parents and athletes will need to complete Safe Sport training as part of the renewal process.

**VII. Other Business**

Team Pictures

- Dates for team pictures are TBD. Sam says he is waiting on Coach Emily to get back with him on details.

Yard Signs

- Mike noted that he has seen a lot of yard signs for organizations in the community and asked if THT should consider getting some to take to schools and other locations. He stated it would be a good way to remind the community about THT and may help to boost membership registrations.
- Mike suggested that THT consider offering a free CPR class to help generate further community awareness about THT. He also mentioned that if THT is interested in doing something like this, we would need to submit a form to VCSC for approval to hold the class at the Aquatic Center.

**VIII. Executive Session**

The BOD entered an executive session to discuss personnel matters.

**IX. Next Meeting**

- 6:00 PM EDT on Wednesday, October 15, 2025 @ Vigo Schools Aquatic Center (Wet Classroom)

**X. Adjourn:**

- Meeting adjourned.



### Treasurer's Dashboard Report for August

<b>First Checking account balance of 8/31/2025</b>	\$	14,481.09	
<b>First Savings account balance as of 8/31/2025</b>	\$	64,981.97	
<b>Savings account balance as of 8/31/2025</b>	\$	5.00	
<b>Savings Facility balance as of 8/31/2025</b>	\$	10.22	
<b>Savings Fundraising balance as of 8/31/2025</b>	\$	609.87	
<b>Checking balance as of 8/31/2025</b>	\$	4,430.86	
<b>Savings Swim Lessons 8/31/2025</b>	\$	14.60	
<b>Total combined</b>	\$	<u>84,533.61</u>	
<b>Outstanding expenses as of 8/31/2025</b>		<b>Payable to:</b>	<b>Amount:</b>
<b>Indiana Swimming Charges</b>		Vigo County School Corp -Rent for September	\$ 2,200.00
	1099.00	Sam- mileage for Rivi, Age Group, Divisioanls, BBSC, Senior State	\$ 486.00
		Sam- Indy Cup	\$ 76.00
		Bonus for past two seasons to Raine, Albany, Emily, Patrick	\$ 220.00
	-	SC September 2nd, 2025 to March 2026	
	<u>1,099.00</u>		
<b>Upcoming financial activity in short term (&lt; 3 months):</b>			
<b>Income</b>		<b>Expenses</b>	
Source	Estimated Amount	Payable to:	Estimated Expense
Total Next Invoice Income Team Unify -	\$ 2,856.92	Sports Engine-TU	\$ -
Season dues paid in full			
		Federal 941/944/943 - due 9/15/2025	\$ 1,110.55
		IN Withholding - due 9/30/2025	\$ 195.02
		Unemployment Insurance Q4- due 8/31/2025	
		Facebook Ad for Callouts?	\$ 199.00
<b>Long term Expenses (&gt; 3 months)</b>			
Payable to:	Estimated Expense		
Annual Meeting			
Halloween Splash			
Upcoming travel and hotels			