



Terre Haute Torpedoes  
Meeting of the Board of Directors  
Meeting Minutes  
December 3, 2019

I. CALL TO ORDER

The December Board meeting was called to order at 6:11 PM at the Vigo County Aquatics Center by President Lisa Moore.

II. MEMBER INTRODUCTIONS

The Following members were in attendance:

**Executive members:** Lisa Moore-president, Alyson O'Rourke-treasurer

**Members:** Ashley Ingle-secretary, Bridget Roberts-Pittman sponsorship chair, Jessica Jackson-co meet director

**Members-at-large:** Timothy Chow

**THT Executive Director:** Dani Revere

**Absent:** Edie Myers-co meet director, Ken Coleman-vice president, Melissa Giesen and Heather Meadors-members at large

III. November Consent Agenda

The following items were presented to the board prior to meeting:

- November 2019 meeting minutes
- December 2019 Consent Agenda
- President's Report
- Executive Director's Report
- Profit and Loss Report

A motion was made by Roberts-Pittman to accept the consent agenda. O'Rourke seconded the motion. A voice vote was taken to accept the December consent agenda.

A motion was made by O'Rourke to accept the November meeting minutes. Roberts-Pittman seconded the motion. A voice vote was taken and the minutes were approved unanimously

#### President's Report-Lisa Moore

- Would like to finalize the 2020 budget by the January meeting
- Thanks to Dani for organizing the new Tabco store!

#### VP Report

- Ken was absent and no VP report was submitted

#### Financial report-Alyson O'Rourke

- Account balances
- Taxes worked on by Watler Accounting

#### Meet Director's Report-Jessica Jackson

- Prep for Arctic Blast
  - An administrator is needed for Saturday and Sunday since Edie will be absent.
  - The board agreed to pay for hotel accommodations for the fill in administrator.
- Divisional Prep
  - Discussed how to make the divisional meet more exciting and more like a championship meet
    - Banner for the pool deck?
    - Goodie bags for participants?
    - Order shirts for chairs and officials
    - Lanyards for meet workers
  - Discussed vendors
    - Meet shirts like are sold in Crawfordsville?
    - Bag tag vendor
    - Setting up a tent outside for vendors?
  - Setting up a block of rooms through the Visitor's Bureau
    - A portion of sales from these rooms will come back to THT

#### Fundraising/Sponsorship Report-Bridget Roberts-Pittman

- Swim-a-thon collected a total of \$4500+
  - Ideas for the money
    - Lap counters
    - Tot docks for lessons
    - Travel expenses assistance for championship meets
    - Gas card drawings for people who sign up for any meet
    - HS Scholarship \$1000

- Criteria will need to be decided on
  - O'Rourke will be reimbursed for her computer from swim-a-thon funds
- Discussed ideas for sponsors- what should we offer?
  - Various sized ads in meet heat sheets
  - Business logo on our website, t-shirts, score board
  - Add sponsors to a banner on the pool deck
  - Verbal advertisement during meets
    - Sponsors can choose based on level of sponsorship
      - Blue-\$100/year
      - Bronze-\$250/year
      - Silver-\$500/year
      - Gold-\$1000/year
      - Team-\$2000/year
      - Meet-\$5000/year

#### Club Update-Dani Revere

- There were some move-ups in November
- Chick Fil A night netted a donation of \$94.35
- Next coaches meeting is December 13
- Apparel order closes December 8th with delivery by December 20th
- Holiday party and mock meet is December 20th 6-8-providing pizza
- No practices December 24, 25, 31st

#### IV. New Business

- Safe Sport representative still needed
- Marketing efforts for lessons to team
  - More drawstring bags have been ordered for kindergarteners who complete their lessons through school
    - Bring your bag to call out and get \$10 off first month?
  - Yard signs for those who come to call outs and make the team
- Long course call outs-April 8 & 9

#### V. ADJOURNMENT Mark your calendar (events without a city/state will be at the VCSC Aquatic Center):

- December 6-8, 2019-Winter Champions Classic- Lafayette, IN
- December 20, 2019 Mock meet and holiday party
- February 7-9, 2020 Swim Meet: Arctic Blast
- March 2020 Swim Meet: SW Divisional Championships
- Call outs for Long Course season April 8 & 9, 2020

The next regular Terre Haute Torpedoes board meeting is scheduled for January 7, 2019 at 6:10 PM at the Vigo County Aquatic Center. With no further business, President Moore adjourned the meeting at 8:00 PM

Respectfully submitted,

Ashley Ingle  
Secretary, Terre Haute Torpedoes