



Terre Haute Torpedoes
Meeting of the Board of Directors
Meeting Minutes
October 1, 2019

I. CALL TO ORDER

The October Board meeting was called to order at 6:15 PM at the Vigo County Aquatics Center by President Lisa Moore.

II. MEMBER INTRODUCTIONS

The Following members were in attendance:

Executive members: Lisa Moore-president, Ken Coleman-vice president

Members: Ashley Ingle-secretary, Edie Myers and Jessica Jackson-co meet directors, Bridget Roberts-Pittman sponsorship chair

Members-at-large: Timothy Chow, Heather Elizabeth-Meadors, and Melissa Giesen

THT Executive Director: Dani Revere

Absent: Alyson O'Rourke- treasurer

III. CONSENT AGENDA & REPORTS

The following items were presented to the board prior to meeting:

- o August and September 2019 meeting minutes
- o 2019 Annual Meeting minutes
- o President's Report
- o Executive Director's Report

A motion was made by Elizabeth-Meadors to accept the August, September, and Annual meeting minutes (with edits). Chow seconded the motion. A voice vote was taken and approved unanimously.

President's Report-Lisa Moore

- Welcome new board! Thank you in advance for serving our club!
- New Parent Orientation: Thanks to those who attended the orientation. I hope that our parents feel more familiar with the club and welcome.
- House of Delegates: Great sessions on Friday and Saturday. The athletes had a chance to have an elite workshop.
- Structure update: Thank you all for your input and help with the job descriptions and especially Jessica for creating and formatting. I truly believe we have wonderful coaches and the strengths of our coaches will be utilized with the new roles.
- Board Liaisons chosen for all groups
 - Senior-Melissa Giesen
 - Gold-Heather Elizabeth-Meadors
 - Silver-Bridget Roberts-Pittman
 - Bronze-Ashley Ingle
 - Blue-Jessica Jackson
 - Orange- Alyson O'Rourke
 - Diving- Ken Coleman
 - Board liaisons reach out to their groups before meets, events, etc. Parents can reach out to their board member with any questions/concerns

Vice President's Report-Ken Coleman

- Job requirements were discussed. A possible email to the membership to breakdown and explain why volunteers are so important and vital to our team/meets
- Ken is in the process of changing and streamlining the "For Hire" Process
- Chairpeople are needed for clean-up and deck marshalls
 - Mark Parsons was discussed to possibly chair the deck marshalls

Fundraising/Sponsorship Report- Bridget Roberts-Pittman

- Almost \$4600 has been raised from the swim-a-thon. Friday October 4th is the absolute last day for donations.
- Next Board meeting should have a discussion about what to use the money for. Scholarships? Equipment?
- Need to discuss a possible date for next swim-a-thon. Sometime in February or March? After Arctic Blast but before divisionals?
- Once donations are formally submitted the swimmers that participated will receive their bag tags.

Advertising

- Ideas were brought up for future advertising for the club

- Melissa suggested bring a friend to practice
- Getting kids that complete lessons to continue with the team when they “graduate”
- Follow up with kindergarteners after their swim lessons at the aquatic center-connecting with kindergarten teachers.
- Setting up at open houses
- Setting up at family community events like the library’s Family Learning Day.
- Peach jar?

Meet Director’s report-Edie Myers

- Halloween Splash 10/25-10/27, 2019
 - 6 teams committed-THT, Vincennes, Sullivan, Heartland Hurricanes, AGON, and BEST
 - 111 athletes signed up (excluding THT)
 - Meet logo was submitted for approval-board suggested the THT logo and the meet date to be included
 - Job sign ups are live- Dani to announce in next week’s briefs
- Arctic Blast 2/7-2/9, 2020
 - Planning is in progress
 - February 8th is the girl’s HS finals so an administration official is needed. Discussed asking someone from Sullivan
- 2020 SW Divisionals 3/6-3/8, 2020
 - Theme needed- Olympics
 - Giveaway idea-bag tags
- Future meets not scheduled
 - 2020 LC-Schedule request due 12/1/19
 - THT Summer Steam
 - Summer Cuts Bonanza

Executive Director’s Report-Dani Revere

- New website should go live this weekend
- Fall Break there is no practice but the ISU parade is that Saturday
 - Supplies for the float and committee members are still needed. Painting will occur at the aquatic center during practice times the week of October 7th.
- October 18th at 5:15 is a coaches meeting
- Trunk or Treat on Halloween
- Order forms for team gear are in. Hoping to have the orders here in time for Halloween Splash
- File folders for new members are going to be made in time to deliver team pictures

- Team parent meetings- should they be once or twice a month? Only before events?
- Safe Sport Coordinator is needed- THT is not in compliance
 - Coach Emily was discussed as a candidate.
 - Possibly have two?
 - One for MAAP which is for 18 & older athletes and volunteers, and one for Safe Sport which is for 18 & under athletes
 - Melissa Gieson expressed interest in helping with the MAAP side.
 - Teams will start being fined in the future for not being in compliance

IV. New Business

- Bylaws
 - The following changes are needed:
 - Office for the board is a PO Box
 - Powers of the Board
 - Hiring staff
 - Number of Board members.
 - Change to no more than 12
 - Swimming needs changed to swimming & diving throughout and "swimmers" changed to "athletes"
 - Changes must be sent to the membership and given 10 days notice before board vote
 - Timothy Chow to make the edits and sent to the board prior to the November meeting.
 - Will be voted on at November meeting
- Moore requested a budget meeting prior to the November meeting-date TBD
- Giesen suggested possibly reaching out to para-swimmers and a summer league.

VI. ADJOURNMENT Mark your calendar (events without a city/state will be at the VCSC Aquatic Center):

- October 12, 2019: ISU Homecoming Parade
- October 25-27, 2019 Swim Meet: Halloween Splash
- February 7-9, 2020 Swim Meet: Arctic Blast March
- 2020 Swim Meet: SW Divisional Championships

The next regular Terre Haute Torpedoes board meeting is scheduled for November 5, 2019 at 6:10 P.M. at the Vigo County Aquatics Center. With no further business, President Moore adjourned the meeting at 8:15 P.M.

Respectfully submitted,

Ashley Ingle
Secretary, Terre Haute Torpedoes