



**TERRE HAUTE TORPEDOES  
BOARD OF DIRECTORS MEETING**

Meeting Minutes

June 10, 2019

**I. CALL TO ORDER**

The June Board Meeting was called to order at 6:15 P.M. at the Vigo County Aquatics Center by THT President Lisa Moore.

**II. MEMBER INTRODUCTIONS**

Executive Members: President Lisa Moore and Treasurer Alyson O'Rourke

Members: Meet Director Edie Myers, Sponsorship Chair Dr. Bridget Roberts-Pittman, and Secretary Jessica Jackson

Members-at-Large: Heather Elizabeth-Meadors

THT Head Coach: Dave Breiding

Guest(s): n/a

Absent: Vice President Ken Coleman

**III. JUNE CONSENT AGENDA & REPORTS**

The following items were presented prior to the meeting:

- May 2019 Meeting Minutes
- June 2019 Consent Agenda
- June 2019 Board President's Report
- June 2019 Sponsorship Report

A motion was made by Meadors to accept the June Consent Agenda. O'Rourke seconded the motion. A voice vote was taken, and the June Consent Agenda was approved and accepted unanimously.

A motion was made by Meadors to accept the May 2019 Meeting Minutes with corrections. O'Rourke seconded the motion. A voice vote was taken, and the May 2019 Meeting Minutes were approved and accepted unanimously.

### **President's Report-Lisa Moore**

- Special thank you to the Demchak family for all they have done for the THT!
- Summer Steam went great this past weekend!
- ColorMaster Designs thanks THT for their business and will be designing a family shirt for the championship team. Should be ready for orders mid-July.
- Head coach evaluation-Moore still needs to verify if the Google doc results have compiled correctly.
- 2019-2020 THT Board elections will be in September with applications due in August
- End of season picnic will be Friday, August 9 from 6-7:30 P.M. at Voorhees Park

### **Vice President's Report-Ken Coleman**

- THT Summer Steam
  - Major thank you to all that assisted!
  - Many work sessions were not fulfilled.
- THT is considering billing all the accounts of those who did not meet their job requirements but adding the condition that we will forgive these accounts by offering these families the opportunities to make up the job requirements at the June 29th home meet.
  - Decision made to bill accounts but offer an opportunity to reduce fee(s) by 50% once they have worked their session(s) for Summer Cuts. Send job sign-up emails to these families first then to the rest of the THT membership.

### **Treasurer's Report-Alyson O'Rourke**

- Treasurer Tuesday is from 6-7:15 P.M. in the Wet Room
- THT vehicle decals will be available from O'Rourke during Treasurer Tuesdays (2/\$15 or \$8/ea.)
- As of the June board meeting, the club has \$ 3,249.25 in past due accounts
  - Board needs to determine what action to take. Send to collection company?

### **Meet Director's Report-Edie Myers**

- Summer Steam
  - Saw 283 athletes, down from last year's 350 athletes
  - Meet fee income was \$8,300.00
  - Admissions alone brought in \$3,258.00
  - Hospitality cost \$2,172.00.
- Finalizing Summer Cuts Bonanza planning
  - \$5 admission fee
  - Meet Mobile and printed heat sheets will be available
  - Breiding will send out email announcing that vintage THT items will be available for sale
  - 40 work slots pre-determined plus officials

- Halloween Splash
  - Halloween Splash bid submitted and approved for October 25–27, 2019
  - Invite packets will go out in August with a meet announcement

#### **Fundraising/Sponsorship Report-Lisa Moore on behalf of Dr. Bridget Roberts-Pittman**

- Summer Steam
  - Roberts-Pittman will bill Dave Patterson of the Visitor's Bureau for cost of hospitality
- Swim-a-Thon (August 17, 2019)
  - \$5,000 Goal
  - Tax deductible donation
  - 5% of pledge total goes to Indiana Swimming
  - Money will be used to provide scholarships to college bound THT swimmers, financial scholarships for THT swimmers, equipment (fins, kickboards, etc.), technology, 25-yard lane line, and other items as necessary
  - Roberts-Pittman and Breiding to contact the Sugar Creek Swim Club and report back to the board via email
  - Roberts-Pittman will send out email to membership to form a committee
- Increasing Sponsorship
  - Letters will be going out to local businesses surrounding the Aquatic Center in the next week
  - No meet sponsor yet for Summer Steam or Summer Cuts Bonanza
  - Need to update sponsor incentives

#### **Coach's Report-THT Head Coach Dave Breiding**

- Torpedo Tuesday at Holiday World (June 18, 2019)
  - Joel Lauritzen is taking the lead on planning
  - Accounts are being charged \$45/ticket and includes discounted ticket and lunch
- Good Summer Steam meet results from many swimmers. New meet records were made.

#### **IV. OLD BUSINESS**

- We need more tote bags for the approximately 3,000 kindergarteners; Dentistry Just for Kids and Orthodontics sponsored the previous bags
- Contracts with suit and team apparel vendors need evaluated

#### **V. NEW BUSINESS**

- 2019–2020 THT Board elections will be in September with applications due in August
  - Jackson and Meadors will co-chair
  - Possibly look for a diving parent with an 8 to 12-year-old swimmer/diver

- Discuss succession planning—should the vice president become the board president once the current president resigns?
  - Election board to be comprised of one board member, one coach, and one non-board member parent
  - Applications are due in August, then a ten-day assessment period with a September election
  - 2019–2020 THT Board will begin in October of 2019 comprised of seven to nine members as required per THT By-Laws
- THT Handbook needs to be revised for September issue. Revision needs to be on page three to state work sessions will vary per meet but expect 3–4 work sessions per family
- We need to reiterate that hospitality is ONLY for officials, coaches, lifeguards, and vendors.
  - Potentially get wristbands to those individuals allowed in hospitality room
- Meet Director Incentive Discussion
  - A motion was made by Meadors that if a board member has a senior swimmer, he/she may receive board incentive credits at beginning or short course season at the discretion of the board versus paying in full and having a credit on his/her account. Coleman seconded this motion. A voice vote was taken and unanimously passed.
- Safe Sport Representative is still needed
- Treasurer is requesting a laptop for THT use only as she is currently using her own. The board voted to allow O'Rourke to shop around and purchase a laptop adequate for her board member duties. The board will provide reimbursement for this purchase.
- With the Demchak family moving and leaving the THT organization, it is necessary to find and administrative official. Potential candidates to ask are:
  - Timothy Chow
  - Zhan Chen

## VI. ADJOURNMENT

Mark your calendar (events without a city/state will be at the VCSC Aquatic Center):

June 18, 2019	Torpedo Tuesday at Holiday World (Santa Claus, IN.)
June 22-23, 2019	Swim Meet: PCST Paddle in the Park (Greencastle, IN.)
June 25, 2019	Indiana Open Water State Meet (Indianapolis, IN.)
June 29, 2019	Swim Meet: Summer Cuts Bonanza
July 8, 2019	Board Meeting
July 12-14, 2019	Swim Meet: SEY Summer Splash (Seymour, IN.)
July 18-21, 2019	Swim Meet: IN Senior State Meet (Indianapolis, IN.)
July 26, 2019	IN Age Group State (Indianapolis, IN.)
August 9, 2019	End of Season Picnic & Awards
August 12, 2019	Board Meeting
August 17, 2019	Swim-A-Thon
September 9, 2019	Board Meeting
February 7-9, 2020	Swim Meet: Arctic Blast
March 2020	Swim Meet: SC Divisionals

The next meeting of the Terre Haute Torpedoes Board of Directors will be at the Vigo County Aquatics Center on July 8, 2019 at 6:10 P.M. With no further business, President Moore adjourned the meeting at 8:04 P.M.

Respectfully submitted,

Jessica Jackson  
Secretary, Terre Haute Torpedoes