



Terre Haute Torpedoes

Board of Directors Meeting Minutes

May 12, 2025

**I. Call to Order:**

Meeting called to order 6:05 pm.

**II. Member Introductions:**

The following board members were in attendance:

Sam Stewart (Head Coach)  
Ross Elliott (President)  
Tracy McCreery (Fundraising)  
Rachel Jackson (At-Large)  
Megan Tarver (At-Large)  
Mike Williams (At-Large)

The following members were absent:

Jessica Halleck (SafeSport)  
Alyson O'Rourke (Treasurer)  
Megan Watson (Secretary)  
Whitney Whistler (Meet Director)

**III. Consent Agenda:**

February minutes and January Treasurer's Dashboard were not available for the meeting. Approval has been tabled until the June board meeting.

Mike motioned to approve March and April minutes with February and March Treasurer dashboards, respectively. Traci seconded the motion and the motion passed.

**IV. Board Reports:**

Head Coach Report:

- Early Summer Slam (FRST):
  - 29 athletes attended
  - 1 new Zone cut, 4 new State cuts, 20 new Divisional cuts, and 45 new THT Top-20 times
- Information was presented about potential costs for new group caps. THT would be looking at an expense of about \$1,824. A discussion was held about how to pay for the caps. Sam will talk to our recent anonymous donor about redirecting earmarked funds towards this new purpose. The board agreed with ordering the caps if the donor allows redirection of the funds.

Treasurer Report:

- No report due to technical issue with bank web access. Alyson will provide these reports at the next meeting.

Meet Director Report:

- Summer Steam
  - 4 teams visiting and a possible 5<sup>th</sup> team may enter.

**V. Old Business:**

Payroll Processing:

- The payroll processor previously selected by the board has not been following up with Alyson. The board would like Alyson's opinion on the situation and how to proceed at the next meeting.

Group Representatives

- The Bronze and Silver rep positions are vacant. Ross asked for volunteers to fill the roles and Megan Tarver agreed to serve as the Silver rep.
- Questions were asked about the roles of the reps. Ross will get a list of duties compiled.

Summer League Updates:

- Sam is still trying to find a coach
- Possible practice time might be during the lap swim time in the AM
- Sam will look at calendar to verify potential dates
- Ross asked how much league will cost. Sam has info on his computer at home.

Bronze Coach

- Sam will talk to Whitney this week
- We don't appear to have enough Bronze and Gold swimmers to justify hiring an additional coach
- Tuesday, Thursday, and Friday are days where another coach is needed

Strategic Planning with Tony Young:

- The board will act on suggestions from Tony meeting by meeting, starting with THT's mission statement and website
- Board members will come up with ideas for updating THT's mission statement for discussion at the June board meeting
- Mike says he is going to work on new ideas for the website
- We will schedule another meeting with Tony for sometime in August

**VI. New Business:**

Johnson Family Request:

- The Johnson family is interested in joining THT but is limited to only a few weeks of availability split between June and July. Ross suggested charging for 1 month of dues. Traci motioned to approve the suggestion. Rachel seconded the motion and the motion passed

Board Election Committee

- Needs to be assembled by July 1. Must consist of 1 coach, 1 board member, and 1 parent who is neither a coach or board member.

Championship Qualifier Recognition

- A suggestion was made to look into getting boards installed at the Aquatic Center that would showcase THT's current championship qualifiers. Mike said this would require coordination with VCSC and he would handle coordinating communications to see what is possible.

Utilization of Senior Athletes

- A discussion was held about the use of athletes on deck during practices and meets in capacities other than as athletes. Ross and Sam have reached out to USA Swimming Risk Management for clarification on what is allowed.

**VII. Other Business**

Concessions

- A discussion was held about the possibility of THT getting more involved with concessions sales during THT home meets in order to provide additional income. THT's rental agreement with THT does not include receiving a portion of income from concession sales. Megan Tarver asked about the possibility of THT selling concessions independently of VCSC. During discussion, Mike stated that VCSC will not allow THT to sell concessions on its own as it would compete with VCSC's concessions sales.

IRS Update

- Megan Tarver asked for an update on communications from our CPA and the IRS about the status of ERC funds. Ross shared that no updates were available at this time.

**VIII. Next Meeting:**

- Monday, June 9, 2025, at 6:00 PM EDT (@ Aquatic Center)

**IX. Adjourn:**

- Meeting adjourned at 7:46 PM

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