



Terre Haute Torpedoes
Board of Directors Meeting Minutes
March 10, 2025

I. Call to Order:

Meeting called to order 6:11 pm.

II. Member Introductions:

The following board members were in attendance:

Sam Stewart (Head Coach)
Ross Elliott (President)
Alyson O'Rourke (Treasurer)
Megan Tarver (At-Large)
Rachel Jackson (At-Large)
Mike Williams (At-Large)

The following members were absent:

Tracy McCreery (Fundraising)
Megan Watson (Secretary)
Jessica Halleck (SafeSport)
Whitney Whistler (Meet Director)

III. Consent Agenda:

February minutes and January Treasurer's Dashboard were not available for the meeting. Approval has been tabled until the April board meeting.

IV. Board Reports:

Head Coach Report:

- ACST Aquasprints:
 - 26 swimmers attended, 6 Team records, 24 new top 20 THT times, 9 new divisional cuts
- THT Last Chance Time Trial:
 - 44 swimmers attended, 1 Team record, 13 new top 20 THT times, 1 new state cut, 7 new divisional cuts. 5 more swimmers on roster than last month
- Would like to invite Evan Austin to visit and speak with Middle School participants during week of VCSC Middle School County Meet
- Would like to attend an ISI-hosted clinic in April in Fishers, IN. Hotels will be comped by Indiana Swimming.

Finance Committee Report:

- Presented February Dashboard and P&L reports
- No new notes

V. Old Business:

Arctic Blast Post-Meet Survey:

- Survey responses were reviewed. Pre-seeding the meet was well received and will be implemented for future meets. Hospitality also received high marks. Many comments and suggestions pertained to items outside of THT's control. One that wasn't suggested requiring 1650 entrants to provide their own timer in addition to counter. This will be implemented at the next meet.

Long Course Callouts:

- Monday, March 24 & Wednesday, March 26 @ 6 PM
- Coaches will handle the swimmer evaluations. Board members will handle the "dry side" (pass out forms, manage traffic, assist with registration, etc.)
- THT Long Course season begins Monday, April 7

THT Bylaw Proposal:

- Coach Sam would like to add the Head Coach as a voting member of the Board of Directors
 - Would be expected to adhere to THT's Conflict of Interest Policy
 - Adding the Head Coach as a voting member of the Board of Directors would bring the total number of voting members to 10. To compensate, one of the At-Large positions will be eliminated to bring the number of voting members back to an odd number.
 - If approved, the updated board composition would take effect during the next election. Current board members will finish out the current term until the next term begins in October.
 - Official verbiage will be drafted and distributed to the BOD and membership prior to voting on the proposal at the next BOD meeting.

VI. New Business:

VCSC Middle School Update:

- Average of 134 middle school participants each night
- Previously, 27 swam for THT during 2023-24 SC season
- THT needs to promote programming during middle school meets
 - There are 2-3 teams every Tuesday and Wednesday...lots of opportunity for recruitment

Swim Camp:

- In 2024, program ran in two groups...one geared towards middle schoolers (4:00-4:50) and the other open to anyone (5:00-5:50). Programs were run in May, June, and July.

- Coach Sam would like to rebrand the Swim Camp program into a “Summer League” type of offering. It would potentially be offered up to 4 days a week and managed by a coach that doesn’t have duties with the existing practice groups.
- Sam will look into surrounding leagues to coordinate with June/July offerings
- Mike will look into how we might be able to utilize the pool outside of THT’s 4-8 time slot

Swim Lessons:

- Instructor Shirts
 - Raine would like to purchase THT-branded swim shirts for the instructors to wear during lessons. THT has shirts (unbranded) that have been unused for about a year. All agreed it would be best to use the existing shirts until they’ve reached the end of their lifespan before investing in new THT-branded swim shirts.
- WSI Incentive
 - Raine requested that THT offer an hourly rate of \$15 for instructors who obtain a Water Safety Instructor (WSI) certification. WSI certification provides advanced training that would be beneficial to the lesson program.
 - Mike motioned to implement the proposed incentive and the motion passed unanimously.

Strategic Planning w/ Tony Young

- Sam met with Tony Young at Divisionals and Tony offered to meet with THT leadership to help improve our processes and organization
- Head Coach and Board Members are all expected to attend. The meeting would take place after the conclusion of the SC championship season or by the middle of May. Will likely be in the 6-8 PM time range.
- Ross will create a form to gather availability from THT attendees and give to Sam to follow-up with Tony.

2025-2026 SC Meet Scheduling

- Halloween Splash
 - Primary Dates: October 25-26, 2025
 - Backup Dates: November 1-2, 2025
- Arctic Blast
 - Primary Dates: January 24-25, 2026
 - Backup Dates: January 31-February 1, 2026
- Whitney or Ross will submit schedule request to Indiana Swimming (Due by May 1)


VII. Next Meeting:

- Monday, April 14, 2025, at 6:00 PM EDT (@ Aquatic Center)

VIII. Adjourn:

- Meeting adjourned at 7:38 PM

THT BOD Meeting Minutes – March 10, 2025



				February Credit Card Charges	
	Treasurer's Dashboard Report for February 2025			Chase Card	
				Kroger & Sams- End of season celebration	\$ 144.99
First Checking account balance of 2/28/2025		\$ 6,224.56			
First Savings account balance as of 2/28/2025		\$ 64,965.01		Capital One	
Savings account balance as of 2/28/2025		\$ 5.00		Amazon- don't know- receipt not provided	\$ 42.79
Savings Facility balance as of 2/28/2025		\$ 10.19		Amazon- don't know- receipt not provided	\$ 42.78
Savings Fundraising balance as of 2/28/2025		\$ 608.96		Simply Swim Caps	\$ 977.50
Checking balance as of 2/28/2025		\$ 4,430.86		Comfort Inn - Avon meet	\$ 325.56
Savings Swim Lessons 2/28/2025		\$ 14.60		Amazon- don't know- receipt not provided	\$ 64.18
Total combined		\$ 76,259.18		Embriodery Express	\$ 16.05
Outstanding expenses as of 2/28/2025					
Indiana Swimming Charges		Payable to:	Amount:		
		Vigo County School Corp -Rent for march	\$ 2,200.00		
		Facebook			
		Vigo County School Corp -Rent/Facility fees for Arctic Blast	\$ 4,810.00		
	-	SC Sept 3rd to March plus Championship		Operating Expenses	\$ 1,288.29
	-			Travel for Away Meet(s)	\$ 325.56
				Fundraising	\$ -
				Total Credit Card Charges	\$ 1,613.85
Upcoming financial activity in short term (< 3 months):					
Income		Expenses			
Source	Estimated Amount	Payable to:	Estimated Expense		
Total Next Invoice Income Team Unify -	\$ 430.30	Sports Engine-TU	\$ -		
		Payroll for February	\$ 7,078.10		
		Federal 941/944/943 - due 12/15/2024			
		IN Withholding - due 1/21/2025			
		Unemployment Insurance Q4- due 1/31/2025			
		Facebook Ad?			
Long term Expenses (> 3 months)					
Payable to:	Estimated Expense				
Sams Rental Car for Senior State plus fuel	\$ 198.60				
Sams room for Age Group State-La Qunita	\$ 356.04				
Sams room for Divisionals-Extended Stay	\$ 266.54				
Mileage for Age group state and divisional's Championship T shirts					
Swim Caps	\$ 977.50				
Coaches & Officials Re-Certifications					