

Terre Haute Torpedoes

Board of Directors Meeting Minutes

December 9, 2024

I. Call to Order

The December board meeting was called to order at 6:08 pm by Ross Elliott.

II. Member Introductions

The following board members were in attendance:

Megan Watson (Secretary)
Jessica Halleck (Vice President)
Mike Williams (At-Large)
Whitney Whistler (Meet Director)
Sam Stewart (Head Coach)
Ross Elliott (President)
Rachael Jackson (At-Large)
Megan Tarver (At-Large)

The following members were absent:

Alyson O'Rourke (Treasurer) Traci McCreery (At-Large)

III. Consent Agenda

Motion was made to accept agenda all were in favor.

IV. Board Reports:

Finance Committee report

- See attached
- Sam met criteria for bonus 2500 bonus
- Getting medals

Meet Director Report

- Save the dates for Arctic Blast were sent out last week
- Getting medal rotation

- Awards are ordered
- Kona Ice at Arctic Blast maybe with coffee

Sponsorship report

Nothing to report

Head Coach report

- Everyone looked through
- Middle School proposal
- Motion to accept proposal with change of 12 months not being in THT rather than 3 years passes for middle school to join
- Dry land for every group 20 min before their actual practice starting maybe in January
- February 24th middle school swim

V. New Business

- Vigo county offering pediatric CPR classes for 55.00 all are welcome
- No email voting, want everyone to participate in the voting not the same people all the time.
- Makes everyone vote
- Nothing over 500 can be voted on over email has to be in person...this passed everyone was in favor
- Board can override with 2/3 majority vote if there is special circumstance
- VI. Next Meeting: January 13 at 6:00 PM
- VII. Meeting adjourned at 7:26 PM

				November Credit Card Charges		
				VistaPrint- Holiday Cards	\$ 233	31.11
					1	
	Treasurer's Γ	Dashboard Report for November		Triton Wear Monthly billing	\$ 75	75.00
		•		Elsmore - Parkas	\$ 449	49.09
				Elsmore- Parkas - Goggles Swim a Thon		91.95
				Amazon - Parka - Swim A thon		04.47
				Amazon - Parka - Swim A thon	\$ 204	
				Amazon - Parka - Swim A thon - Return	7 20	74.27
					¢ (20	22 001
				since too small	\$ (202	
				Quickbooks Payroll	\$ 240	10.00
First Checking account balance of 11/30/2024		\$ 25,000.23				
First Savings account balance as of 11/30/202	1	\$ 87,031.98				
Savings account balance as of 11/30/2024		\$ 5.00				
Savings Facility balance as of 11/30/2024		\$ 10.19				
Savings Fundraising balance as of 11/30/2024		\$ 608.96				
Checking balance as of 11/30/2024		\$ 4,430.86		Operating Expenses	\$ 2,063	51.89
Savings Swim Lessons 11/30/2024		\$ 14.60		Travel for Away Meet(s)	7 -,	
Total combined		\$ 117,101.82		Fundraising		
		3 117,101.82		•	 	
				Total Credit Card Charges	\$ 2,063	1.89
Outstanding expenses as of 11/30/2024		Payable to:	Amount:			
Indiana Swimming Charges		Vigo County School Corp -Rent for December	\$ 2,200.00			
		Facebook				
		Vigo County Lessons October/September	\$ 1,350.00			
		Vigo County Lessons- March to July	\$ 2,510.00			
		Tabco Team T shirts - included online store price for	- 2,310.00			
		parents- sponorship t shirts - coaches t shirts	\$ 2,493.74			
	+		\$ 2,493.74		+	
		Sam mileage - Travel for North Central Meet	\$ 92.00		-	
		Sam \$2,500.00 bonus of 125 Regsitered (not all retained)				
		for 2024 Short Course - reaminder to come January and				
		February on paycheck	\$ 833.33			
	-					
	-	SC Sept 3rd to March plus Championship				
	-					
					-	
					-	
Upcoming financial activity in short term (< 3	months):					
Income		Expenses	1			
Source	Estimated Amoun	Payable to:	Estimated Expense			
Total Next Invoice Income Team Unify - this						
includes Halloween Splash and Pumpkin Paddle						
meet entires	\$ 7,549.02	Sports Engine-TU	\$ -			
		Payroll for November				
	+		\$ 8,232.75		-	
			\$ 8,232.75 \$ 1.512.10			
	+	Federal 941/944/943 - due 12/15/2024	\$ 1,512.10			
		Federal 941/944/943 - due 12/15/2024 IN Withholding - due 12/30/2024	\$ 1,512.10 \$ 293.06			
		Federal 941/944/943 - due 12/15/2024 IN Withholding - due 12/30/2024 Unemployment Insurance Q4- due 1/31/2025	\$ 1,512.10			
		Federal 941/944/943 - due 12/15/2024 IN Withholding - due 12/30/2024 Unemployment Insurance Q4- due 1/31/2025 Facebook Ad?	\$ 1,512.10 \$ 293.06			
		Federal 941/944/943 - due 12/15/2024 IN Withholding - due 12/30/2024 Unemployment Insurance Q4- due 1/31/2025 Facebook Ad? Two Part Bank Deposit Tickets from Costco- coming in	\$ 1,512.10 \$ 293.06 \$ 93.41			
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Long term Expenses (> 3 months		Federal 941/944/943 - due 12/15/2024 IN Withholding - due 12/30/2024 Unemployment Insurance Q4- due 1/31/2025 Facebook Ad? Two Part Bank Deposit Tickets from Costco- coming in 12/19 Swim a Thon Expenses Snacks for swimmers at Franklin away meet (used snacks left over from Halloween Splash-next purchase will be higher) Wiring Fee for Swim a Thon private donor donation	\$ 1,512.10 \$ 293.06 \$ 93.41 \$ 19.50 \$ 34.30 \$ 112.95 \$ 1,138.25			
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Long term Expenses (> 3 months Payable to:) Estimated Expense	Federal 941/944/943 - due 12/15/2024 IN Withholding - due 12/30/2024 Unemployment Insurance Q4- due 1/31/2025 Facebook Ad? Two Part Bank Deposit Tickets from Costco- coming in 12/19 Swim a Thon Expenses Snacks for swimmers at Franklin away meet (used snacks left over from Halloween Splash-next purchase will be higher) Wiring Fee for Swim a Thon private donor donation Donation to Swim a Thon for hosting event Towels for the team- all swimmers except Masters- Wes since he earned one Team Zip Hoodies- including coaches and masters	\$ 1,512.10 \$ 293.06 \$ 93.41 \$ 19.50 \$ 34.30 \$ 112.95 \$ 1,138.25 \$ 4,069.72 \$ 4,027.52			
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Payable to:	Estimated Expense	Federal 941/944/943 - due 12/15/2024 IN Withholding - due 12/30/2024 Unemployment Insurance Q4- due 1/31/2025 Facebook Ad? Two Part Bank Deposit Tickets from Costco- coming in 12/19 Swim a Thon Expenses Snacks for swimmers at Franklin away meet (used snacks left over from Halloween Splash-next purchase will be higher) Wiring Fee for Swim a Thon private donor donation Donation to Swim a Thon for hosting event Towels for the team- all swimmers except Masters- Wes since he earned one Team Zip Hoodies- including coaches and masters Clothing label for zip hoodies to prevent mix up Gift bags, gift tags, and tissue paper for zip hoodies Pizza Hut for Top groups - Silver/Bronze only	\$ 1,512.10 \$ 293.06 \$ 93.41 \$ 19.50 \$ 34.30 \$ 112.95 \$ 1,138.25 \$ 4,069.72 \$ 4,027.52 \$ 17.11 \$ 248.04 \$ 124.11			
Payable to: Prizes for Swim a Thon	stimated Expense \$ 13,770.96	Federal 941/944/943 - due 12/15/2024 IN Withholding - due 12/30/2024 Unemployment Insurance Q4- due 1/31/2025 Facebook Ad? Two Part Bank Deposit Tickets from Costco- coming in 12/19 Swim a Thon Expenses Snacks for swimmers at Franklin away meet (used snacks left over from Halloween Splash-next purchase will be higher) Wiring Fee for Swim a Thon private donor donation Donation to Swim a Thon for hosting event Towels for the team- all swimmers except Masters- Wes since he earned one Team Zip Hoodies- including coaches and masters Clothing label for zip hoodies to prevent mix up Gift bags, gift tags, and tissue paper for zip hoodies Pizza Hut for Top groups - Silver/Bronze only 17 Parkas- 23 Goggles (additioanl goggles with Speedo buc	\$ 1,512.10 \$ 293.06 \$ 93.41 \$ 19.50 \$ 34.30 \$ 112.95 \$ 1,138.25 \$ 4,069.72 \$ 4,027.52 \$ 17.11 \$ 248.04 \$ 124.11 \$ 1,745.81			
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Payable to: Prizes for Swim a Thon Roll of stamps for Holiday Cards	stimated Expense \$ 13,770.96	Federal 941/944/943 - due 12/15/2024 IN Withholding - due 12/30/2024 Unemployment Insurance Q4- due 1/31/2025 Facebook Ad? Two Part Bank Deposit Tickets from Costco- coming in 12/19 Swim a Thon Expenses Snacks for swimmers at Franklin away meet (used snacks left over from Halloween Splash-next purchase will be higher) Wiring Fee for Swim a Thon private donor donation Donation to Swim a Thon for hosting event Towels for the team- all swimmers except Masters- Wes since he earned one Team Zip Hoodies- including coaches and masters Clothing label for zip hoodies to prevent mix up Gift bags, gift tags, and tissue paper for zip hoodies Pizza Hut for Top groups - Silver/Bronze only 17 Parkas- 23 Goggles (additioanl goggles with Speedo buc Embroidery fo Parkas? Still at print shop - est \$850.00	\$ 1,512.10 \$ 293.06 \$ 93.41 \$ 19.50 \$ 19.50 \$ 1,138.25 \$ 4,069.72 \$ 4,027.52 \$ 17.11 \$ 248.04 \$ 124.11 \$ 1,745.81 \$ -			
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Payable to: Prizes for Swim a Thon Roll of stamps for Holiday Cards Travel for FRST	\$ 13,770.96 \$ 73.00	Federal 941/944/943 - due 12/15/2024 IN Withholding - due 12/30/2024 Unemployment Insurance Q4- due 1/31/2025 Facebook Ad? Two Part Bank Deposit Tickets from Costco- coming in 12/19 Swim a Thon Expenses Snacks for swimmers at Franklin away meet (used snacks left over from Halloween Splash-next purchase will be higher) Wiring Fee for Swim a Thon private donor donation Donation to Swim a Thon for hosting event Towels for the team- all swimmers except Masters- Wes since he earned one Team Zip Hoodies- including coaches and masters Clothing label for zip hoodies to prevent mix up Gift bags, gift tags, and tissue paper for zip hoodies Pizza Hut for Top groups - Silver/Bronze only 17 Parkas- 23 Goggles (additioanl goggles with Speedo buc Embroidery fo Parkas? Still at print shop - est \$850.00 iPad plus screen protector	\$ 1,512.10 \$ 293.06 \$ 93.41 \$ 19.50 \$ 112.95 \$ 1,138.25 \$ 4,069.72 \$ 4,027.52 \$ 17.11 \$ 248.04 \$ 124.11 \$ 1,745.81 \$ 5,546.45 \$ 1,741.00			