



Terre Haute Torpedoes

Board of Directors Meeting Minutes

April 9,2024

I. Call to Order

The April meeting was called to order at 6:02 PM by Ross Elliott

II. Member Introductions

The following board members were in attendance:

Megan Watson (Secretary)
Alyson O'Rourke (Treasurer)
Whitney Whistler (Meet Director)
Emily Crapo (Sponsorship/Fundraising)
Sam Stewart (Head Coach)
Ross Elliott (President)
Jessica Halleck (Vice-President)

The following members were absent:

Blake Reed (At-Large)
Mike Williams (At- Large)

III. Consent Agenda

Motion was made by Allyson to consent agenda- All in favor (6-0-0)

IV. Board Reports:

Head Coach Report:

- Numbers are at 62 for summer, 3 not paying so puts at 59
- Sam expects more registrations in May
- Triton wear contacted Sam about their product that you put in swim cap. Sam is going to send out feelers to senior and gold and report back.
- Sam is going to see on contract, replacement and cost, will be 25 a month roughly

Treasure report

- See attached.
- No questions

Meet Director Report

- Summer Steam happening May 25-26
- Working on other groups around the area with jobs
- Working on hospitality once we get teams set
- Save the dates have been sent
- Awards ordered

Sponsorship report

- Working on hospitality for meet
- Continues to get sponsorships.


V. New Business

- Swim camps will be opening - 100 swimmers.
- Ross setting up group me for each group.
- Swim camp will open April 10, 2024
- Accounts registered by May 5 be entered in for the Olympic trial tickets.
- Swimming scholarship by June 1st for high school seniors
- Updated employee handbook 5-0-0- 1 abstain.
- Looking into timeclock for hourly workers

VI. Next Meeting: May 13,2024

VII. Meeting adjourned 7:28

BOD Meeting Minutes April 9,2024

		March Credit Card Charges	
		Alyson:	
Treasurer's Dashboard Report for March			
		*La Quinta - Female Coaches Room	\$ 210.10
		La Quinta- Divisionals Male Room	\$ 185.40
		**Sams Club-remaining balance for snacks	\$ 22.90
		Sports Engine-Annual payment for Swim Office Pro	\$ 399.00
		Avid Hotel-Male Room-Senior State	\$ 189.62
		*Female Coach room. I was not informed they were going until later which reflects the higher price than Male coaches room which was booked months prior	
		**Linda Morris donated 100.00 for Champ team. Funds of 100 went to on deck snacks purchased at Sams Club which was deposited into checking.	
First Checking account balance as of 3/31/2024	\$	14,907.20	
First Savings account balance as of 3/31/2024	\$	38,521.48	Sam
Savings account balance as of 3/31/2024	\$	5.00	Amazon
Savings Facility balance as of 3/31/2024	\$	10.17	
Savings Fund Raising balance as of 3/31/2024	\$	608.35	Operating Expenses
Checking balance as of 3/31/2024	\$	1,101.38	Travel for Away Meet(s)
Savings Swim Lessons 3/31/2024	\$	14.60	Fundraising
Total combined	\$	55,168.18	Total Credit Card Charges
			\$ 1,051.94
Outstanding expenses as of 3/31/2024:		Payable to:	Amount:
Indiana Swimming Charges		Vigo County School Corp -Rent for April	\$ 2,200.00
		Facebook	\$ 124.47
		American Specialty Insurance	\$ 1,002.60
		- SC Sept 5th to February. March Championship	
		-	
Upcoming financial activity in short term (< 3 months):			
Income		Expenses	
Source	Estimated Amount	Payable to:	Estimated Expense
total Next Invoice Income Team Unify	\$ 3,823.30	Sports Engine-TU	\$ -
Long course registration?		Payroll for February	\$ 5,131.83
		Federal 941/944/943 - due 4/11/2024	\$ 983.22
		IN Withholding - due 4/1/2024	\$ 203.77
		Unemployment Insurance Q4- due 4/30/2024	\$ 196.84
		Facebook Ad?	
Long term Expenses (> 3 months)			
Payable to:		Estimated Expense	
Holiday Inn- GREAT meet Evansville April?		\$ 246.10	
CGAC - Center Grove meet Hotel -still searching rooms are high		Hotel	246.1
Senior State @IUPUI-Hotel not necessary		Around Mileage	120
Travel Reimbursement championship for Short Course?		Total Expenses	366.1
		Coaching Surcharge \$15 x	
		Total income for away meet	0