



Terre Haute Torpedoes

Board of Directors Meeting Minutes

November 13, 2023

I. Call to Order

The November meeting was called to order at 6:10 PM by Ross Elliott

II. Member Introductions

The following board members were in attendance:

Megan Watson (Secretary)
Alyson O'Rourke (Treasurer)
Blake Reed (At-Large)
Whitney Whistler (Meet Director)
Emily Crapo (Sponsorship/Fundraising)
Sam Stewart (Head Coach)
Ross Elliott (President)

The following members were absent:

Jessica Halleck (Vice-President)
Mike Williams (At-Large)
Tiffany Clark (At-Large)

III. Consent Agenda

Motion was made by Blake to accept consent agenda. Whitney seconded and the motion was accepted 7-0-0

IV. Board Reports:

President Report:

- Renewed Directors & Officers liability insurance
- Speedo has assigned a temporary rep for THT (old rep no longer with Speedo)

Finance Committee report

- See attached
- Having Sam and Volunteer Coach's at meets are saving us on money

- Volunteer Coach's having enthusiasm which he helping the kids

Meet Director Report

- Arctic Blast Save the Dates sent out.
- Send to Crawfordsville and Sugar Creek
- Looking at 2-day meet with 6 individual events per day
- Whitney to send out a Meet Survival Guide
- Whiteny sent out feedback survey

Safe Sport report

- We are Safe Sport Certified until October 2025

Sponsorship report

- Emily continuing working getting donations

Head Coach report

- Lost one swimmer but coming back
- Master membership over one
- Two new try outs and made it but one will be on scholarship.
- 70 THT swimmers competed in Halloween Splash, 17 divisional cuts and one broke a record
- Tiffany and Sam will continue to work on social media strategy

V. New Business

- Middle School Clinic 2 weekend in February, dates not decided yet.
- Swimming incentives reviewed will continue to review as concerns were stated.
 - Want to make sure coaches were moving swimmers for right reasons.

VI. Next Meeting: December 11, 2023

VII. Meeting adjourned at 7:30 PM

BOD Meeting Minutes November 13, 2023



Treasurer's Dashboard Report for October 2023

First Checking account balance of 10/31/2023:	\$	40,068.78
First Savings account balance as of 10/31/2023	\$	21,566.69
Savings account balance as of 10/31/2023	\$	5.00
Savings Facility balance as of 10/31/2023	\$	10.15
Savings Fund Raising balance as of 10/31/2023	\$	5,780.83
Checking balance as of 10/31/2023	\$	1,266.09
Savings Swim Lessons 10/31/2023	\$	3,389.60
Total combined	\$	72,087.14

Outstanding expenses as of 9/30/2023:

Indiana Swimming Charges
Halloween Splash Sanction
Credit Card fee
TU Fee

Payable to:	Amount:
Vigo County School Corp -Rent for November	\$ 2,200.00
Elliott Van Velzen-Mileage for Halloween Splash	\$ 130.65
Sam mileage for divisional	\$ 139.00
Sam-HOD mileage	\$ 73.00
Sam- Seymour meet mileage	\$ 132.00
First Financial Safety Deposit Annual Rental	\$ 31.00
Effingham Swim Club-overpayment from Halloween Splash	\$ 50.00
Jerrilynn Bayless-Masters Annual Registration	\$ 100.00
-	
-	
-	
-	
- SC Sept 5th to March	

Due August 1st

October Credit Card Charges

Alyson:

Indiana Swimming	\$ 51.84
Simply Swim Caps-Blue team caps	\$ 575.00
Vista Print-DQ slips/THT Lessons cards	\$ 465.21
Halloween Splash office supplies	\$ 87.90
Intuit Payroll	\$ 101.65
Sams Club	\$ 334.15
Baesler's	\$ 26.38
Baesler's	\$ 19.92

Sam

Embroidery Express-Coaches shirts	\$ 89.88
Amazon Marketplace-Swim bags-swim a	\$ 96.05

Operating Expenses	\$ 1,847.98
Travel for Away Meet(s)	
Fundraising	
Total Credit Card Charges	\$ 1,847.98

Upcoming financial activity in short term (< 3 months):

Income		Expenses	
Source	Estimated Amount	Payable to:	Estimated Expense
total Next Invoice Income Team Unify	\$ 6,553.80	Sports Engine-TU	\$ -
"This includes Halloween Splash Entries"		Payroll for October	\$ 5,719.83
		Federal 941/944/943 - due 10/12	\$ 1,282.70
		IN Withholding - due 12/1/2023	\$ 291.47
		Unemployment Insurance Q3- due 10/31/2023	\$ 248.22
		Facebook Ad?	
		Indiana Swimming	\$ 3.95
Long term Expenses (> 3 months)			
Payable to:	Estimated Expense		
One night hotel for Great-ZERO cost-paid with points	\$ -		
Great Travel	\$140.00		