

#### Terre Haute Torpedoes

### Board of Directors Meeting Minutes

October 9, 2023

### I. Call to Order

The October board meeting was called to order at 6:03 pm by Ross Elliott

#### II. Member Introductions

The following board members were in attendance:

Megan Watson (Secretary)
Jessica Halleck (Vice President)
Mike Williams (At Large)
Whitney Whistler (Meet Director)
Emily Crapo (Sponsorship/Fundraising)
Sam Stewart (Head Coach)
Tiffany Clark (At Large)
Ross Elliott (President)

The following members were absent:

Blake Reed (At Large)
Alyson O'Rourke (Treasurer)

# III. Consent Agenda

Motion was made by Whitney to accept consent agenda. Megan seconded and the motion passed 7-0-0.

# IV. Board Reports:

# **President Report:**

- Renewed Directors & Officers liability insurance
- Speedo has assigned a temporary rep for THT (old rep no longer with Speedo)

# Finance Committee report

See attached

# Meet Director Report

- Only one team signed up for Halloween Splash (SBD)
- Awards ordered
- Looking at consolidating the meet

# Safe Sport report

- Megan is done, Blake not done, Mike is showing not done be he completed his
- Need to watch locker rooms no adults, Jessica typing something up

# Sponsorship report

- Swimathon went well, still seeing donation come through
- Emily will continue to work on getting things donated for Halloween Splash

# **Head Coach report**

- Numbers are up over last month.
- Some kids moved up from different groups.
- Sam wants to implement coaching incentives for kids moving up and kids joining from swim lessons.
- Sam wants to order equipment that was from swim a thon.
- Get social media up and running (Tiffany volunteered for this)
- Kelly Farnsworth wants to come back coaching after November.

#### V. New Business

- Group Representatives for 2023-2024
  - o Orange/Blue Whitney Whistler
  - o Bronze Emily Crapo
  - Silver/Gold Megan Watson
  - o Senior Jessica Halleck
- VI. Next Meeting: November 13, 2023
- VII. Meeting adjourned at 7:12 PM



#### Treasurer's Dashboard Report for September 2023

September Credit Card Charges Alyson:

Sam:

Election Runner

Sams Club-Annual Meeting food \$ 256.52

First Checking account balance of 9/30/2023: First Savings account balance as of 9/30/2023 Savings account balance as of 9/30/2023 Savings Facility balance as of 9/30/2023 Savings Fund Raising balance as of 9/30/2023 Checking balance as of 9/30/2023 Savings Swim Lessons 9/30/2023 Total combined

Outstanding expenses as of 9/30/2023: Indiana Swimming Charges Halloween Splash Sanction

\$ 34,225.80
\$ 9,000.57
\$ 12.79
\$ 10.15
\$ 8,780.83
\$ 991.99
\$ 7,814.60
\$ 60,836.73

	Payable to:		Amount:	
0	Vigo County School Corp -Rent for October	\$	2,200.00	
50	Walter Accounting-Form 990 preparation	\$	515.00	
.84	Walter Accounting- Preparation of Annual Bookkeeing	\$	250.00	
-				
-				
-				
-	SC Sept 5th to March			
.84				

Due August 1st

Credit Card fee

Operating Expenses
Travel for Away Meet(s)
Fundraising
Total Credit Card Charges

\$ 275.52

\$ 275.52

\$ 19.00

#### Upcoming financial activity in short term (< 3 months):

Income		Expenses		
Source	Estimated Amount	Payable to:	Estimated Exp	pense
		Sports Engine-TU	\$	-
total Next Invoice Income Team Unify	\$ 3,962.05	Payroll for September	\$ 7,24	43.83
Halloween Splash		Federal 941/944/943 - due 10/12	\$ 1,35	51.36
		IN Withholding - due 11/1	\$ 45	58.77
		Unemployment Insurance Q3- due 10/31/2023	\$ 24	48.22
		Facebook Ad?		
		Indiana Swimming		
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Long term Expenses (> 3 months)
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Payable to:	Estimated Expense
One night hotel for Great-ZERO cost-paid with points	\$ -
Halloween Splash	