



Terre Haute Torpedoes
Meeting of the Board of Directors
Meeting Minutes
December, 2021

I. CALL TO ORDER

The November Board meeting was called to order at 6:14 PM at the Aquatic Center by President Edie Myers.

II. MEMBER INTRODUCTIONS

The Following members were in attendance:

Edie Myers (President)
Jerrilynn Bayless (Vice President)
Alyson O'Rourke (Treasurer)
Mark Parsons (Secretary)
Jessica Jackson (Meet Director)
Randy Jensen (Member-at-large)
Heather Medors (Member-at-large)
Megan Watson (Member-at-large)
Mike Williams (Executive Director)

The Following members were absent:

Dan Bawinkel (Sponsorship Chair)

III. DECEMBER CONSENT AGENDA

The following items were presented to the board prior to meeting:

- Secretary's report: November meeting minutes
- Finance committee report
- Fundraising committee report
- By-law review report
- Home meet committee report

- Human resources committee report
- Safe sport report
- Marketing committee / community outreach report
- Head coach report

Jerrilynn made a motion to approve the November consent agenda. The motion was seconded by Randy. A voice vote was taken and all were in favor.

A motion was made by Heather to accept with corrections the minutes from the November meeting. Alyson 2nd. A voice vote was taken and all were in favor.

President's Report – Edie Myers

- We had a short discussion on subcommittees.

Financial Committee - Alyson O'Rourke

- Discussion on treasurer's dashboard report.
- Noted rental car use for coaches for meets in financial report
- Applied from PPE business loan.
- There will be an expense for W-2 in January (not on report)
- Advantage Plus sub-account set up for facility payment. Money set aside to pay for the facility
- Discussion on process for past due accounts.

Vice President's Report – Jerrilynn Bayless

- Discussion on officials training class.

Fund Raising Committee Report – Dan Bawinkel – Given by Randy in Dan's absence

- Letter sent to Wingstop. Wingstop said about a week ago they would get back to us.
- Letter to visitor's convention bureau. Asking for \$8,000 to split between Torpedoes and school corp. There is no defined use for the money.

By-law review Committee Report – Edie Myers

- A few spots really need some work. Expected completion next spring. We will discuss progress at each board meeting. Update in January meeting.

Meet director Report

- Home meet will be the last weekend in JAN.
- Send note to chairs asking if they will be chairs.
- Divisionals in March.
- Time trial survey to be sent out.
- Arctic blast events and sanctioning. Prelim / final. Used order of events similar to divisionals previously. Edie can send file from last Arctic blast (but don't copy the computer file!).
- Suggested sign up for bringing water bottle donation.

- We discussed logo and vendor.

Human Resource Committee

- No report

Safe Sport

- No report. Update in January.

Marketing Committee

- No report

Head Coach's Report - Mike Williams

- Mike provided a pre-written report and reviewed it.
- Membership. Masters is gaining swimmers.

IV. NEW BUSINESS

- **Group representation.** We briefly discussed group reps.
- **Pool Rental agreement final review.**
 - Final agreement will be ready next week. We should take to a lawyer to review. We sign first.
 - Contract will start JAN 1.
- **Additional new business / discussion**
 - Question on new officials class.
 - Logo needs to be finalized before divisional meeting (week of Jan 10). If it's on the 11th we will have to reschedule JAN meeting.
 - Week of 1/3 have a divisional meeting planning meeting. Monday 1/3. 6:00.
 - Move next meeting to JAN 11.
 - Move FEB meeting to FEB 15.
 - Question on diving. Will we get diving back? Randy says probably not because it is not financially viable. If we did it would only be in the summer.
 - Question on projected expenses. Christmas bonus for coaches. Should money go to new coach? It was noted that the Bonus funded from Indiana swimming grant, and that \$1700 would not fund a new coach.

V. ADJOURNMENT

The next regular Terre Haute Torpedoes board meeting is scheduled for Jan. 11. at 6:15 at the Vigo County Aquatic Center. With no further business, President Myers adjourned the meeting at 6:48 PM.

Respectfully submitted,

A handwritten signature in black ink that reads "Mark Parsons". The signature is written in a cursive style with a large, stylized initial "M".

Mark Parsons
Secretary, Terre Haute Torpedoes